

# WALTON CENTRAL SCHOOL DISTRICT

Roger B. Clough II, Superintendent of Schools

O'Neill High School  
47-49 Stockton Avenue  
Walton, NY 13856

PRINCIPAL — MIKE SNIDER

Assistant Food Service Director – Connie Babino  
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www.waltoncsd.org



July 1, 2015

Dear Parents and Guardians,

We would like to notify every one of the procedures for the school lunch program.

Prepayments are greatly encouraged. Each month the printed menu has the total amount your child will need for that month for breakfast and lunch. Sending in a check made out to Walton Central School Lunch Fund greatly reduces lost/forgotten money, speeds the meal line and assures you that your child's money is being used for the meal program.

Remember that your child may select an extra entree or ala carte items, which may reduce the amount of money left in your student's account. If you wish to prohibit these services please contact us and we will put a block on their account. You may also designate that your child can NEVER charge, and we will record that request in your student's account.

The procedure of the Walton Central School District is to offer meals to all students within the district. As a student's account balance approaches a zero balance or becomes negative, the following procedures will apply.

- Students may charge any combination of breakfast or lunch.
- Students will be verbally notified of their account balance at the cash register when the balance falls below \$5.00.
- Reminder slips will be given to the student to take home at the time of the charge.
- No snacks or ala carte items may be charged at any time. If a student with a negative balance attempts to purchase ala cart items with cash, the money must first be applied to the negative balance.
- Charge slips indicating the student's account balance, for those accounts with -\$5.00 or more, will be sent or mailed home, based on your school's policy. Please check your school's website to see if you can access your child's lunch balance.
- When the amount owed reaches -\$10.00, a peanut butter sandwich (or cheese sandwich if there is an allergy issue) and milk will be served for lunch and graham crackers and milk for breakfast until the charges are paid in full. This lunch or breakfast will not be charged to the student's account.
- If your child reaches this point, please contact us to discuss your options.

Thank you for your understanding of this matter and thank you for having breakfast and lunch with us!

Sincerely,

A handwritten signature in blue ink that reads "Connie Babino". The signature is written in a cursive style.

Connie Babino  
Walton Assistant Food Service Director

